CERTIFIED WEDDING COORDINATOR

Day of *Coordination*

A simple guide to what we do on your wedding day — and everything we handle in the weeks before it, so the day itself unfolds seamlessly and you, your family, and your guests can be fully present for it.

THE LOCAL INC.
WEDDINGS · EVENTS · MARKETS

thelocalinc.ca
hello@thelocalinc.ca

01 Pre-Wedding Support

We step in about a month out, take the plan off your hands, and become the single point of contact for everyone involved.

- First phone call, about 4 weeks out
- Second phone call, week of the wedding
- Full timeline development and review
- Introductions to all of your vendors
- Final details and day-of logistics confirmed
- One point of contact for every question

02 Set Up & Arrival

We are on site early, so the space is ready and every detail lands where you pictured it.

- Supervise vendor deliveries
- Oversee setup of decor and details
- Troubleshoot any issues on the spot
- Run the rehearsal, if discussed

03 During the Wedding

We hold the day together behind the scenes and solve problems as they arise, so you and your loved ones simply get to enjoy it.

- Coordinate vendor responsibilities
- Oversee the timeline throughout
- Ensure a smooth flow for guests
- Handle the unexpected, quietly
- Cue the ceremony, speeches, and first dance
- Keep vendors on schedule through the night

04 Customization & Investment

No two weddings are the same, so we do not publish set pricing. Day of Coordination begins at $3,000 + GST and is built from there around the scale of your day and what you need from a coordinator.

Ready to talk through your day?

Reach out and we will find a time for that first call.

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